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| *Do not stick/write*  *anything here!*  *(eGOP barcode space)* |  | Ministry of the Sea, Transport and Infrastructure  **Harbourmasters' Office / branch office:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  | | |

**APPLICATION FOR ENTRY IN SHEET A**

**OF THE ENTRY IN THE REGISTER OF SHIPS**

(*Please mark* ☑ *or enter the appropriate information*)

*This form is suitable for submitting an application for the entry of a new motor, deletion of the entered motor, change of the port of entry / change of purpose, navigation area, etc.*

|  |  |
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| INFORMATION ON THE URGENCY OF ENTRY: | |
| □ | **Application for entry without delay under Article 253 3. of the MC** (*this may be marked only if an entry in the existing entry of a ship in international waters or a yacht with hull length of 24 meters or more in international waters is required*) |

**1. INFORMATION ON THE SEAGOING VESSEL OR CRAFT** in whose entry the entry is required

National identification number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.

**2. INFORMATION ON THE APPLICANT**

Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Personal identification number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| *For foreign citizens:* | Information on place of residence / registered seat:  Street and number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Town: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, Postcode: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Country: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

Phone number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Is the application submitted by an authorised representative (*e.g. authorisee*)? □ Yes | □ No

Is the application jointly submitted by several persons (*e.g. all co-owners*)? □ Yes | □ No

*If the application is submitted by an authorised representative or jointly by several persons, please submit their information by attaching the appropriate signed document (e.g. authorisation) or an attachment prepared in free form, or adapt this template in electronic form.* *Be sure to read "Notes › Authorisation".*

**3. INFORMATION ON THE REQUESTED ENTRY**

The following is requested:

|  |  |  |  |
| --- | --- | --- | --- |
| □ | entry of new motor | □ | entry / change of purpose |
| □ | deletion of entered motor | □ | entry / change of navigation area |
| □ | entry / change of port of entry | □ | other |

*Please provide details on the requested entry;*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*If the entry of a new motor is requested*, the motor in question shall be;

□ propulsion device (main) | □ secondary propulsion device | □ back-up propulsion device

**4. DELIVERY BY E-MAIL** - *if necessary, or if appropriate, fill out the information below*

E-mail for delivery:

|  |  |
| --- | --- |
| to the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the authorisee of the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

*For natural persons:*

Do you expressly agree that the delivery of all communication in this procedure of entry in sheet A of the register of ships may also be made via the e-mail address provided above with the effect of personal delivery? (*It is recommended that you mark "Yes"*)

Statement of the applicant: □ Yes | □ No

Statement of the authorisee of the applicant: □ Yes | □ No

**5. ATTACHMENTS** (*please mark and attach the applicable*)

|  |  |
| --- | --- |
| □ | Document representing the basis for entry (*e.g. a written purchase and sales agreement with a certified signature of the seller as the previous owner*) |
| □ | Boat license |
| □ | Registration |
| □ | *For a change of purpose of the boat*; certificate of an acknowledged organisation on the successfully performed monitoring of the change of purpose of the boat |
| □ | *For foreign legal persons*; an excerpt from the register of companies for a foreign legal person, or a trade register for a foreign natural person-sole proprietorship or a copy of the identification document of a foreign natural person. |
| □ | Authorisation (*attach if applicable;* *Be sure to read "Notes › Authorisation")* |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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|  |  |  |
| (place and date of submission) |  | (signature/stamp of the applicant) |

**NOTES**

All documents must be submitted **in the original or as a certified transcript or a certified copy**.

Documents drawn up in a foreign language must be accompanied by **a certified translation in the Croatian language and Latin script with the exception of the following documents which may be drawn up in English** (Article 282 of the Maritime Code):

* certified documents with the statement of the transferor on the transfer of ownership, which contains the essential elements of the legal transaction (Article 213 (3) of the Maritime Code) and
* certificate from the authority keeping the foreign register of ships that the ship has been deleted from that register.

**Authorisation.** When a person upon whose application the procedure is initiated is abroad, and has no person authorised for representation in the Republic of Croatia, the person is obliged to appoint an authorised person residing in the Republic of Croatia for receiving communications. If the person fails to do so, the application shall be dismissed by a decision. When registering a boat or yacht owned by a foreign natural or legal person, with the application for registration, the owner is obliged to enclose the authorisation authorizing a Croatian legal or natural person residing or established in the Republic of Croatia to represent him in his absence from the Republic of Croatia before the competent Croatian authorities.

**A foreign public document** may, in principle, be used in proceedings before any authority of the Republic of Croatia if it has been authorised in a process of full legalization or if it contains an Apostille certificate or if an international agreement/treaty permits its use without the aforementioned formalities. Official authentications of statements of private persons, as well as the official or notarial certification of signatures, shall also be considered as foreign public documents if the certification was made by a foreign authority or a foreign authorized person.